

Speakers Bureau Application

Share your message with audiences across Michigan, Indiana, Ohio, and Ontario.



Faster online: scan the code or visit 216toastmasters.org/speakers-bureau/apply. To apply on paper, return this form to speakersbureau@216toastmasters.org or hand it to the Speakers Bureau Chair. **Eligibility:** member in good standing who has completed Level 5 in Pathways.

1 About you

Full name

Email

Phone (best number to reach you)

City and state or province

Home club name and number

Toastmasters member number

Pathways progress

- | | |
|--|---|
| ☐ Level 5 in one path | ☐ Level 5 in two or more paths |
| ☐ Distinguished Toastmaster (DTM) | ☐ Still working on Level 5 |

2 Your speaking

Title of the talk you would present (20 to 22 minutes)

Speaker bio (75 to 100 words, written in third person; event planners see this if you join the directory)

Unique skills, expertise, and areas of interest

Topics you speak on

- | | |
|--|--|
| ☐ Leadership | ☐ Communication and public speaking |
| ☐ Career and professional development | ☐ Personal growth and motivation |
| ☐ Health and wellness | ☐ Business and entrepreneurship |
| ☐ Education and learning | ☐ Community and civic life |
| ☐ Storytelling | ☐ Other: _____ |

Audiences you would like to speak to

- ☐ Businesses and employee groups
- ☐ Schools, colleges, and universities
- ☐ Toastmasters clubs and open houses

- ☐ Nonprofits and community groups
- ☐ Professional associations

Format

- ☐ In person
- ☐ Online
- ☐ Either

Where you are willing to speak in person

- ☐ Division A: West Michigan and Northern Indiana
- ☐ Division B: Central Michigan
- ☐ Division C: Northern Michigan and Suburbs
- ☐ Division D: Metro Detroit
- ☐ Division E: Southeast Michigan, Ohio, and Ontario
- ☐ Online only

Link to a video of you speaking (optional)

Headshot: email a recent square photo (JPG or PNG, at least 800 × 800 pixels) to speakersbureau@216toastmasters.org with your name in the subject line.

3 Speaker commitments

Speak at no charge

Bureau referrals are complimentary. If the host offers a separate paid engagement, you may accept it.

Prepare with excellence

Build talks on what you have learned in Pathways and serve every host professionally.

Grow the Bureau

Attend Bureau trainings, give constructive evaluations, mentor emerging speakers, and invite members to apply.

Represent Toastmasters

Mention Toastmasters in every talk and invite the audience to visit a club or start one.

Report back

Share audience count, survey results, and photos or video. We provide a survey if the host has none.

Act with integrity

Treat hosts, audiences, and fellow speakers with respect, and follow the Toastmasters Promise and Bureau guidelines.

4 Agreement

- ☐ I would like to be paired with a mentor as I prepare.
- ☐ I have read and agree to the Speaker commitments above. **(required)**
- ☐ Once I qualify, District 216 may list my name, photo, and bio in its speakers directory.
- ☐ District 216 may share photos and video from my Speakers Bureau engagements on its website and social media.

Signature

Date

SPEAKERS BUREAU USE ONLY

- ☐ Application received
- ☐ Level 5 verified
- ☐ Headshot received
- ☐ Mentoring session scheduled
- ☐ Emerging speaker
- ☐ Qualified speaker